

MINUTES FOR THE TOWN OF SPRING GROVE

September 11, 2018

HELD AT QUAKER HILL CONFERENCE CENTER

7:00 P.M.

Board members present included Dr. Ernest Hendricks, Doug Brenneke, Robert Erbse, Ann Marie Chasteen and Murlin Clark

Also present were Counsel A.J. Sickmann, Clerk-Treasurer Tammy Glenn, and Crystal Geyer

Dr. Hendricks distributed the claim vouchers for signatures. He explained that there were large claims this month due to the paving contracts and the fire protection contracts.

Minutes were distributed for review. Doug Brenneke made a motion for approval. Murlin Clark 2nd. All in favor.

Counsel report – A.J. Sickmann stated there was nothing new to report.

Clerk report. Tammy Glenn mentioned that she had received a notice from the IRS regarding the payroll taxes for tax year 2016. After research with the former interim clerk-treasurer and our own records, she confirmed that these taxes were owed and have been paid via the electronic payment method. A claim voucher for Board approval has been distributed.

She also mentioned that the semi-annual reporting of employee names and addresses to the County Treasurer had been done.

Tammy also said that she received confirmation that the CD that the Town has invested at First Merchant's bank has been renewed for another 15 months.

2018 Additional Appropriation – Tammy presented the Board with the Certification of Additional Appropriation. She explained that, because the 2016 financial report had not been presented timely, the 2018 budget had been denied earlier this year. A request for additional appropriation is needed to re-establish the budget for the current year. And, due to unexpected expenditures for road work this year, we need to appropriate additional funds to cover these projects. The additional appropriation is for \$260,000.00. \$210,000.00 is in the General Fund and \$50,000.00 is in the Motor Vehicle Highway Fund. The Certification shows the funds are available for spending. The public notice for this additional appropriation was

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made on September 18th in the Palladium Item. This item will be heard on public hearing at the October 9th regular Board meeting.

2019 Budget – Tammy presented the worksheets for the proposed 2019 Budget. This budget is the same appropriations as proposed last year. The total proposed budget is \$120,385.00. The largest appropriation is for the Fire Contract. It is approximately 66 percent of the general fund annually. She said that due to advertising on the Gateway platform, the public hearing for the budget needs to be on September 12th. A short meeting for the public hearing on the proposed budget will be at 7:00 the following evening. After the public hearing, the budget will return for adoption at the October 9th Board meeting.

Dr. Hendricks updated the Board on the road projects that included paving of Waterfall Road, paving in the Heights, speed humps, striping and signage. Most of the work has been completed. Some signage and striping were delayed but should be completed soon.

Dr. Hendricks said that the attempt to get a second bid on the project of the retaining wall at the top of the road leading to the Heights was not successful. The total contract is for \$15,085.47. He said he would entertain a motion to approve the original bid from ~~Bob~~ MIKE Goodson. A motion was made by Murlin Clark and 2nd by Ann Marie Chasteen. All in favor.

Fire Contract – Dr. Hendricks said that we had received both the 2018 and the 2019 Fire Protection Contract with the City of Richmond. He said that we want to propose the approval of the current contract but hold the 2019 contract for further discussion. We are continuing to have conversations with the City in regard to the calculation process due to the fairness of each entity in the Fire Protection area and how much exempt property each has and the ability to raise the funds for the cost of this contract.

Citizen Crystal Geyer stated that she said it felt safer on Waterfall road now that the speed humps are installed. She asked if there could be an additional speed hump around the curve to reduce traffic speed. Ann Marie said that per the traffic study we had completed previously, it is required that a specific amount of distance precede a speed hump. Speed humps were placed based on the study.

Ann Marie mentioned that bids for snow removal should be considered before winter weather approaches. Dr. Hendricks will be soliciting these bids.

She also asked if we could create a Spring Grove Facebook page to help with communications. The Board thought this was a good idea.

Doug Brenneke made a motion for adjournment. Murlin Clark seconded. All in favor.

MINUTES FOR THE TOWN OF SPRING GROVE – Budget Approval Meeting

September 12, 2018

HELD AT QUAKER HILL CONFERENCE CENTER

7:00 P.M.

Board members present included Dr. Ernest Hendricks, Robert Erbse, and Ann Marie Chasteen.

Not present were Murlin Clark and Doug Brenneke.

Dr. Hendricks called the meeting to order at 7:00 p.m.

The only item on the agenda was the public hearing for the 2019 Proposed Budget. Dr. Hendricks asked if there was any comments or questions regarding the proposed budget. Hearing none. The public hearing was closed.

Robert Erbse made a motion for adjournment. Ann Marie Chasteen 2nd. All in favor.

The meeting was adjourn at 7:15 p.m.

Date 10-9-18

Member Ernest Hendricks

Member _____

Member _____

Member _____

Member _____